



Suhba Program—Code of Conduct

BEHAVIOR:

- Students are expected to treat instructors, volunteers and each other with respect at all times
- Students must respect the masjid: defacing and damaging property will not be tolerated
- Students should be in their seat before class starts
- Cell phones must be put away on “do not disturb”
- Students are not allowed to leave the masjid grounds without a parent or guardian during class hours

PROGRESSIVE DISCIPLINE:

- 1st Offense: Verbal and/or written notification to parent
- 2nd Offense: Administrative conference with parents and student
- 3rd Offense: Removal from the program*

DRESS CODE:

- Respectful Islamic dress code for performing Salah is required, including, but not limited to the following:
 - Loose clothing that covers the necessary parts of the body
 - No disrespectful pictures or language on clothing
 - Girls: head cover necessary
 - Boys: no shorts

ATTENDANCE:

- Regular attendance is essential to acquire benefit from the program
- Parents: please send excuse note to suhbateam@planomasjid.org for missed classes
- Students who have more than 3 absences, for any reason, will receive a max score of 70% for the class and may not pass the class

ASSESSMENTS:

- Students will get homework and weekly quizzes, in addition to a final exam at the end of each semester
- Makeup for missed homework or quizzes are the responsibility of the student
- Failure of any class in any semester will result in ineligibility for graduation certificate from the program
- Final grades will be calculated based on the following formula:
 - 65%--daily quiz average
 - 35%--final exam

SERVICE HOURS

- Students are required to complete 5 hours of community service per semester
- Service hours used for a school-related requirement can also be used for Suhba hours



* A single instance of cheating, academic plagiarism, or exiting the building is considered a flagrant/major offense that warrants automatic removal from the Suhba program, at and upon the authority and discretion of Shaykh Chad Earl, the Director of Taqwa Seminary, or their appointed designee(s).